

1. How would programme benefit me for job and salary?

General Duty Assistants (GDAs) GDAs usually work in a hospital environment but may work at homes of sick patients and may be called by similar names such as Orderlies, Nursing Assistants, Nursing Aides or Bedside Assistants. Internationally, they are usually called Nursing Assistants or Patient Care Assistants.

Geriatric Care Assistants (GCAs) usually work in a hospital and home/Old Age Homes environment and may be called by similar names such as Elderly Care Attendants, Nursing Aides. Internationally, they are usually called Nursing Assistants or Patient Care Assistants. They work in collaboration with (and usually under the supervision of) doctors, nurses, and other healthcare providers to deliver the prescribed healthcare services to their patients.

Home Health Assistant provide assistance to recovering or suffering with long term illness, the elderly, and to those who provide care and sometimes need relief from the physical and emotional stress of caregiving. Many home health aides also work in assisted living facilities, which provide independent living in a homelike group environment, with professional care available as needed. As advances in medicine and technology extend the lives of people with chronic illnesses, the number of people in need of health care will increase at the same time the need for home health aides will also increase.

Phlebotomy Assistant program is to develop a pool of trained workforce which can be employed by diagnostic service providers to assist medical laboratory technologist/pathologist. This course is geared to prepare personnel with 10+2 with science background and who desires to be employed as a Phlebotomist in a diagnostic care facility. This program focuses on the acquisition of skills necessary to draw quality blood samples from patients and prepare those specimens for medical testing.

They work in collaboration with (and usually under the supervision of) doctors, nurses, and other healthcare providers to deliver the prescribed healthcare services to their patients.

Job can be available in health sector institutions as per their need and demand. Salary will be as per organization that will appoint you or where you will get job.

2. What is the NSQF Level of the programme?

Level of the Qualification in the NSFQ – 4

3. What is the last date to take admission?

Last date is displayed at website and in case date is extended, it will be flashed at website.

4. How to apply for admission to the programme?

Apply online for the admission.

<https://onlineadmission.ignou.ac.in/admission/>

5. What is the eligibility for admission?

CGDA – 12th Pass

CGCA – 12th Pass with Science

CHHA – 12th Pass

CPHA – 12th Pass with Science

6. Under which school programme is offered?

You can do programme from School of Health Sciences (Skill Training Cell), Indira Gandhi National Open University.

7. Can programme perused with work or sitting at home?

Programmes are available through distance education; you can undergo programmes from workplace and home. Need to attend contact sessions as planned by the study centre.

8. What is the fee for the programme?

CGDA – Rs. 6000/-

CGCA – Rs. 6500/-

CHHA – Rs. 6000/-

CPHA – Rs. 7500/-

9. Is there any discount in the fee?

There is no discount in the fee. In case student opt for online/Soft copy of material discount is given as per university norms. Reimbursement of fee for SC/ST students as per university norms. Details are available at www.ignou.ac.in

10. What is the duration of the programme?

Six Months

11. What is the minimum and maximum duration student get to complete the programme?

Minimum 6 Months and Maximum 2 Years

12. Is there any internship?

At present no internship posting is associated with the programme.

13. What is the medium of teaching of programme?

At present in English. In future will be available in other languages.

14. When is contact sessions planned?

Contact sessions are planned by study centre as per schedule. Classes can be during weekends or weekdays as planned.

15. When the programme session starts?

July and January every year

16. Who will give study material?

MPDD print material and Soft Copy up-loaded at e-content App.

17. When study material will be provided?

After admission material is by post at your address if opted for print material and if opted for soft copy available at e-content App of IGNOU.

18. How many credits are there for the programme?

CGDA – 18

CGCA – 20

CHHA – 18

CPHA – 20

19. How many courses are there in the programme?

CGDA – Theory BHT 001, BHT 002; Practical BHTL 003

CGCA – Theory BHT 006, BHT 007; Practical BHTL008

CHHA – Theory BHT 016, BHT 017; Practical BHTL 018

CPHA – Theory BHT 011, BHT 012; Practical BHTL O13

20. Where is contact sessions and skill training conducted?

Contact sessions are conducted at the Programme Study Centre in Medical College and Skill Training in District Hospital. at the respective state.

21. How many days of contact sessions?

Contact sessions plan in spells, as per the schedule made by the Programme In-charge and Academic Counsellor of the Programme Study Centre.

22. Is it compulsory to attend contact sessions?

75% attendance is compulsory for theory and 90% attendance is compulsory for practical contact sessions.

23. From where to download assignment?

Download from www.ignou.ac.in to go download or student zone click assignment and then click respective code i.e. CGDACGCACHHACPHA and download the respective session/year assignment i.e. session/ year in which you took admission.

24. Is it compulsory to submit assignment?

Yes

25. Where to submit the assignment?

At Programme Study Centre

26. When to submit assignment?

Before or on the date mentioned on the assignment

27. In case not able to submit assignment of current session then which session assignment to submit?

Next session assignment to be submitted

28. Is it compulsory to submit assignment before TEE?

Yes

29. Where practical activities will be demonstrated and practiced?

At Programme Study Centre (PSDC) during first spell demonstration will be given by Academic Counsellor; then learners will give re-demonstration and practice activities under supervision. Then during second spell at Skill Development Centre (SDC) learners will practice activities under supervision and complete the log book and get signed. At work place all the activities will be practiced.

30. Who will give the posting spells?

Learner posting spells will be planned by the PSC and SDC and will be given in advance at the study centre.

31. Where to get Term End Examination (TEE) form?

Online submission as per University policy; check website

32. Where to submit TEE form?

Online or as per University policy; check website.

33. What is the TEE fee?

As per IGNOU norms; check on website.

34. When to submit the TEE form?

As per the date mentioned by Student Evaluation Division at the website. Dates are flashed at website.

35. When is TEE held?

In December for July session and in June for January session.

36. When will I get hall ticket for TEE?

At least one week before term end examination.

37. Where to get hall ticket for TEE?

By post or download from the IGNOU website; as per University policy; check website.

38. Is it compulsory to carry identification card during TEE?

Yes

39. What is the medium of TEE?

English

40. When to appear again if not able to appear or pass current TEE?

Next year June or December

41. Is it compulsory to pay examination fee again if have to reappear?

Yes

42. When practical final examination is held?

After completing theory and practical contact sessions, before or after theory term end examination, as per the date fixed by PIC and Academic Counsellor of Programme Study Centre.

43. Where practical examination is held?

Programme Study Centre

44. Is there a fee for practical examination?

No separate fee to be paid

45. How to get my complete grade card?

At IGNOU website; final will be issued by Student Evaluation Division.

46. Who will complete my grade card if not completed?

Student Evaluation Division when marks are sent by Programme In-Charge and Regional Centre.

47. Where to apply for any grievance

Dedicated IGOU Grievance Redress and Management System (IGRAM) <http://igram.ignou.ac.in/Default.aspx>